

Cabinet

Date: Thursday, 11th February, 2021

Time: 6.30 pm

**Venue: Virtual Meeting - Zoom - Public Access via
YouTube**

<https://www.youtube.com/bathnescouncil>

Agenda

To: All Members of the Cabinet

Councillor Dine Romero (Council Leader and Liberal Democrat Group Leader), Councillor Rob Appleyard (Cabinet Member for Adult Services), Councillor Tim Ball (Cabinet Member for Housing, Planning, and Economic Development), Councillor Neil Butters (Cabinet Member for Transport Services), Councillor Paul Crossley (Cabinet Member for Community Services), Councillor Kevin Guy (Cabinet Member for Children's Services), Councillor Richard Samuel (Deputy Council Leader and Cabinet Member for Resources), Councillor Sarah Warren (Cabinet Member for Climate Emergency and Neighbourhood Services), Councillor David Wood (Cabinet Member for Climate Emergency and Neighbourhood Services) and Councillor Joanna Wright (Cabinet Member for Transport Services)

Chief Executive and other appropriate officers
Press and Public

The agenda is set out overleaf.



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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Council will broadcast the images and sounds live via the internet
<https://www.youtube.com/bathnescouncil>

The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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A G E N D A

1. WELCOME AND INTRODUCTIONS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
5. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

6. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

7. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 18)

To be confirmed as a correct record and signed by the Chair

8. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

9. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

10. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING (Pages 19 - 22)

A list of Cabinet Single Member decisions taken and published since the last Cabinet meeting to note (no debate).

11. DECISION ON AWARD OF A CONTRACT TO A NEW OPERATOR FOR THE APPROACH GOLF COURSE SITE FOLLOWING A PROCUREMENT PROCESS (Pages 23 - 38)

Following Decision E 3201 on July 22nd to run an open procurement exercise to seek a new operator for the Approach Golf Course site this report sets out the process followed and makes a recommendation to appoint a preferred bidder.

The decision also resolved to delegate to the Director of Environment authority to appoint a contractor in accordance with the Council's prescribed governance and procurement process in consultation with the Cabinet Members for Finance and Communities

Once a preferred bidder is appointed they will engage with the local community on their proposals before final contracts are signed to consider refinements to their tender. The tender will however have to remain substantially similar to that submitted and evaluated.

12. DECISION ON AWARD OF A CONTRACT TO A NEW OPERATOR FOR THE ENTRY HILL GOLF COURSE SITE FOLLOWING AN OJEU PROCUREMENT PROCESS (Pages 39 - 58)

Following Decision E 3201 on July 22nd to run an open procurement exercise to seek a new operator for the Entry Hill site this report sets out the process followed and makes a recommendation to appoint a preferred bidder.

The decision also resolved to delegate to the Director of Environment authority to appoint a contractor in accordance with the Council's prescribed governance and procurement process in consultation with the Cabinet Members for Finance and Communities

At this stage of the procurement process Council has the option of appointing the highest scoring bidder or choosing not to proceed with the process. Procurement rules do not allow a lower scoring bid to be selected or the ability to select parts of different bids to achieve a different solution.

Once a preferred bidder is appointed they will engage with the local community on their proposals before final contracts are signed to consider refinements to their tender. The tender will however have to remain substantially similar to that submitted and evaluated.

13. PREPARING FOR THE FUTURE PROGRAMME (Pages 59 - 66)

The Preparing for the Future Programme will deliver changes to how we work which

will streamline our use of office buildings and provide a more flexible workforce that reflects the changes in how we now work and how we will deliver services in the future. The aim is to equip all staff to have a good day's work by providing them with the right technology, enabling blended working, being flexible in our approach to promote wellbeing and ensuring an effective work/life balance.

14. BUDGET & COUNCIL TAX 2021/22 AND FINANCIAL OUTLOOK (Pages 67 - 186)

This report presents the revenue and capital budgets together with proposals for Council Tax and Adult Social Care Precept for 2021/22.

15. REVENUE AND CAPITAL BUDGET MONITORING, CASH LIMITS AND VIREMENTS – APRIL 2020 TO DECEMBER 2020 (Pages 187 - 220)

This report presents the financial monitoring information for the Authority as a whole for the financial year 2020/21, using information available as at the end of December 2020.

16. TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY 2021/22 (Pages 221 - 250)

Treasury risk management at the Authority is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2017 Edition (the CIPFA Code) which requires the Authority to approve a treasury management strategy before the start of each financial year. This report fulfils the Authority's legal obligation under the Local Government Act 2003 to have regard to the CIPFA Code.

17. TREASURY MANAGEMENT MONITORING REPORT TO 31ST DECEMBER 2020 (Pages 251 - 268)

In February 2012 the Council adopted the 2011 edition of the CIPFA Treasury Management in the Public Services: Code of Practice (subsequently updated in 2017), which requires the Council to approve a Treasury Management Strategy before the start of each financial year, review performance during the year, and approve an annual report after the end of each financial year.

This report gives details of performance against the Council's Treasury Management Strategy for 2020/21 for the first nine months of 2020/21.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.